

**JOB DESCRIPTION**

<b>Job Title:</b>	Mammographer – BANK
<b>Hours:</b>	As and when required.
<b>Responsible to:</b>	Radiology Lead
<b>Accountable to:</b>	Chief Executive
<b>Overall objective:</b>	To carry out breast imaging within the UIC and to be professionally responsible for the care of patients in the Radiology Department, ensuring the delivery of a quality service.

**Main duties and responsibilities**

1. Works under the direction of the Radiology Lead, ensuring that a high standard of mammography and general radiography, along with excellent patient care, is carried out.
2. Deal with queries from internal and external sources.
3. To co-operate with medical and nursing staff ensuring and delivering a high standard of patient care and treatment.
4. To adhere to the Radiation Protection Rules, Ionising Radiation (Medical Exposure) Regulations (N.I.) IR(ME)R 2018 and Ionising Radiation Regulations (N.I.) IRR 2017 at all times.
5. To be accountable for his / her own radiographic practices and take every opportunity to maintain and improve knowledge of professional competence and development. To assist in the training and supervision of staff as required.
6. To work alongside other staff to ensure efficient day to day management of the department and its resources
7. To input and maintain patient records on RIS / PACS in accordance with departmental policy.
8. To actively participate in the Directorate's Quality Assurance Programme, including responsibility for the operational aspects of quality.
9. To participate in the rolling mammography QA audit with the UIC radiology department
10. To assist in the training and supervision of student radiographers and trainee mammographers

11. Take part in Departmental Individual Performance Review and undergo retraining and counselling if necessary.
12. Participate in flexible working arrangements to include working on evenings

**General Duties:**

1. Read, understand and adhere to all Ulster Independent Clinic policies and procedures.
2. Communicate effectively with all users of the service, being courteous and respectful and ensuring confidentiality, at all times.
3. Actively participate and contribute to the continuous improvement of the service.
4. Attend all mandatory in-service training and lectures.
5. Comply with the Ulster Independent Equal Opportunities Policy at all times.
6. Carry out all duties & responsibilities in accordance with Health & Safety policies and statutory regulations.
7. Participate in annual performance review and maintain own personal development file.
8. Be responsible for own professional development and maintenance of knowledge and skills according to professional guidelines.
9. Adhere to and abide by professional code at all times.

***The above is not an exhaustive list of duties and should be regarded as providing guidelines in which the individual works. This job description is subject to review in light of changing circumstances and operational requirements.***

### Personnel Specification

CATEGORY	ESSENTIAL	DESIRABLE
<b>Experience</b>	<p>2 years recent mammography experience.</p> <p>Expert, relevant and current knowledge of mammography gained through experience in an extensive range of practice.</p> <p>Additionally the post holder will be required to demonstrate a good level of practical skill and theoretical knowledge of the following areas:-</p> <ol style="list-style-type: none"> <li>1. Clinical audit</li> <li>2. Radiation protection</li> <li>3. IR(ME)R 2018</li> <li>4. Health and safety as relevant</li> </ol> <p>Experience of using Medical imaging equipment and Information systems.</p> <p>Computer literate.</p>	<p>Experience in using other imaging modalities</p>

CATEGORY	ESSENTIAL	DESIRABLE
<b>Education/ Qualifications / Training</b>	<p>An appropriate professional qualification recognised by the College of Radiographers eg. Diploma of Radiography (DCR®) or a Radiography degree (BSc).</p> <p>A post- graduate certificate in mammography.</p>	
<b>Professional Membership</b>	<p>Current registration with the Health Professions Council.</p>	
<b>Other</b>	<p>Current professional indemnity insurance</p> <p>Evidence of continuing professional development</p> <p>The post holder will be required to be flexible in their working pattern to meet service needs.</p> <p>Satisfactory completion of the following checks:</p> <ul style="list-style-type: none"> <li>• References</li> <li>• **Evidence of right to live and work in UK</li> <li>• Qualification checks</li> <li>• Satisfactory *ACCESSNI clearance.</li> </ul>	

## Competencies:

- Teamworking
- Patient focused
- Effective communication and interpersonal skills
- Excellent planning and organisational skills

## Information for Applicants

Please refer to our website <https://ulsterindependentclinic.com/jobs/policies> for the following policies in relation to your application:

- Policy on the Recruitment of Ex-Offenders
- Criminal Records Information Policy
- Fair Processing Notice for Candidates and Applicants
- Policy on Secure Handling, Use, Storage and Retention of Disclosure Information

\*Successful applicants will be required to have satisfactory Access NI checks. Having a criminal record will not necessarily be a bar to an applicant obtaining a position.

\*Applicants can obtain information about AccessNI at the following website address:

<https://www.nidirect.gov.uk/campaigns/accessni-criminal-record-checks>

\*AccessNI Code of Practice at the following website address:

<https://www.nidirect.gov.uk/publications/accessni-code-practice>

\*AccessNI Privacy Notice at the following website address:

<https://www.justice-ni.gov.uk/publications/ani-privacy>

\*\* You must have the legal right to work in the UK and in line with its legal obligations Ulster Independent Clinic will carry out Right to Work documentation checks prior to appointment. This will include checking documentation for those with Settled or Pre Settled status under the EU Settlement Scheme. Please note that whilst we welcome all applications regardless of national origin we do not hold a UK Home Office Sponsor Licence and we are therefore unable to sponsor applicants under the new UK Home Office points based immigration process.