



**JOB DESCRIPTION**

<b>Job Title:</b>	Radiographer
<b>Responsible to:</b>	Superintendent Radiographer
<b>Accountable to:</b>	Matron / Chief Executive
<b>Overall objective:</b>	To be professionally responsible for the care of patients and relatives in the Radiology Department, ensuring the delivery of a quality service.

**Main duties and responsibilities**

1. Works under the direction of the Superintendent Radiographer and Senior Radiographers, ensuring that a high standard of radiography and patient care is carried out.
2. To undertake radiographic duties including plain film, screening, theatres, mobiles.
3. Take part in routine daily inspection of equipment and quality assurance procedures, reporting any deficiencies or malfunction.
4. Take responsibility for keeping the department in general and specifically the work area, clean, tidy and safe.
5. To co-operate with medical and nursing staff instituting a high standard of patient care and treatment.
6. To adhere to the Radiation Protection Rules, Ionising Radiation (Medical Exposure) Regulations (N.I.) IR(ME)R 2018 and Ionising Radiation Regulations (N.I.) IRR 2017 at all times.
7. To be accountable for his / her own radiographic practices and take every opportunity to maintain and improve knowledge of professional competence and development.
8. To supervise and train assistant staff and student radiographer
9. To undertake required Departmental audits as instructed.
10. To be responsible under the direction of the Superintendent Radiographer for the efficient day to day operational management of the department and use of resources.
11. To input and maintain patient records on RIS / PACS in accordance with departmental policy.



12. Participate in flexible working arrangements to include working on evenings/weekends and Bank holidays/ shift rotas/on call duty/ out of hours working, subject to the needs of the department.

### **General Duties**

- Read, understand and adhere to all Ulster Independent Clinic policies and procedures.
- Communicate effectively with all users of the service, being courteous and respectful and ensuring confidentiality, at all times.
- Actively participate and contribute to the continuous improvement of the service.
- Attend all mandatory in-service training and lectures.
- Comply with the Ulster Independent Equal Opportunities Policy at all times.
- Carry out all duties & responsibilities in accordance with Health & Safety policies and statutory regulations.
- Participate in annual performance review and maintain own personal development file.
- Is responsible for own professional development and maintenance of knowledge and skills according to professional guidelines.
- Adhere to and abide by professional code at all times.

***The above is not an exhaustive list of duties and should be regarded as providing guidelines in which the individual works. This job description is subject to review in light of changing circumstances and operational requirements.***



**Personnel Specification**

<b>CATEGORY</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>Experience</b>	<p>Recent Radiography experience required in a wide range of imaging modalities.</p> <p>Relevant and current knowledge gained through experience in an extensive range of Radiographic practice.</p> <p>Additionally the post holder will be required to demonstrate a good level of practical skill and theoretical knowledge of the following areas:-</p> <ol style="list-style-type: none"><li>1. Clinical audit</li><li>2. Radiation protection</li><li>3. IR(ME)R 2018</li><li>4. Health and safety as relevant</li></ol> <p>Knowledge of contrast agents and their effects, adverse reactions and contra indications.</p> <p>Experience of using Medical imaging equipment and Information systems</p> <p>Computer literate.</p>	Experience in using RIS/PACS



<b>CATEGORY</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>Education/ Qualifications / Training</b>	An appropriate professional qualification recognised by the College of Radiographers eg. Diploma of Radiography (DCR®) or a Radiography degree (BSc).	
<b>Professional Membership</b>	Current registration with the Health Professions Council.	
<b>Other</b>	<p>The post holder will be required to be flexible in their working pattern to meet service needs e.g. shifts and “on call” rota.</p> <p>Current professional indemnity insurance</p> <p>Evidence of continuing professional development</p> <p>Satisfactory completion of reference checks, *ACCESSNI clearance and medical assessment (required prior to appointment).</p>	

**Competencies:**

- Teamworking
- Patient focused
- Effective communication and interpersonal skills
- Excellent planning and organisational skills



## Information for Applicants

Please refer to our website <https://ulsterindependentclinic.com/jobs/> for the following policies in relation to your application:

- Policy on the Recruitment of Ex-Offenders
- Criminal Records Information Policy
- Fair Processing Notice for Candidates and Applicants

\*Applicants can obtain information about AccessNI at the following website address:

<https://www.nidirect.gov.uk/campaigns/accessni-criminal-record-checks>

\*AccessNI Code of Practice at the following website address:

<https://www.nidirect.gov.uk/publications/accessni-code-practice>

\*AccessNI Privacy Notice at the following website address:

<https://www.justice-ni.gov.uk/publications/ani-privacy>